

## Company Description

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The undersigned \_\_\_\_\_

Born in \_\_\_\_\_ Prov. \_\_\_\_\_ (date) \_\_\_\_\_

Fiscal code/Id \_\_\_\_\_

Legal representative of the company \_\_\_\_\_

With its legal office in \_\_\_\_\_ address no. \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Company VAT code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Web \_\_\_\_\_ Mail \_\_\_\_\_

### Company RSPO membership number:

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(without the RSPO Member Number it is not possible, for ICEA, to undergo with the RSPO certification).

**Requests the following RSPO certification level, pursuant to “RSPO SupplyChain Certification System (SCCS), ver. 2020”, as amended:**

- Identity Preservation**
- Segregation**
- Mass Balance**

**As regards the following activities (certification scope):**

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**And the following products:**

N°	<i>Denomination</i>
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

**The operator declares to use for his processing activities, also the following structures, as described in the table below**

<i>N°</i>	<i>Full address of the structures used (both, own structures and subcontractors)</i>	<i>Processing line (or for what is the structure used)</i>	<i>Are the structures subcontractors? (Yes/No)</i>	<i>Name of the subcontractor</i>
1				
2				
3				
4				

**Additionally, the operator declares**

- to have been informed about the Rules/Standards concerned the services required and commit myself to comply with the ICEA Certification Rules in force
- to accept the ICEA's price list for the services required.

**Other certifications (es. ISO 9000, ISO 22000, SA 8000, BRC, IFS, ecc.):**

Type	Certification Body	From (date) to

**Languages to be preferable used during the audit (note that all related forms will be issued in English, the official RSPO language):**

*Date*

*Signature of the Operator*

\_\_\_\_\_

\_\_\_\_\_

**Document to be attached**

	<b>DOCUMENTS TO BE SENT BEFORE AUDIT</b>	<b>ICEA CHECK (yes/no, approval, notes)</b>
<input type="checkbox"/>	ICEA contract	
<input type="checkbox"/>	ICEA fees	
<input type="checkbox"/>	Company RSPO procedure and related attachments	
<input type="checkbox"/>	Quality Control Plan (with particular reference to the manual section regarding the fluxes diagrams, NC and complains procedures, management review, internal audits)	
<input type="checkbox"/>	Products recipes (with specific reference to the RSPO raw material percentage)	
<input type="checkbox"/>	Owner/ Legal Representative ID *	
<input type="checkbox"/>	Preparation Units maps	
<input type="checkbox"/>	Preventive RSPO route cleaning form (in case of IP and SG)	
<input type="checkbox"/>	Traceability procedures (if not yet included in RSPO procedure)	
<input type="checkbox"/>	Labelling tests for RSPO certified products (package unit and/or colour label for pallet unit) –not compulsory	
<input type="checkbox"/>	List of qualified RSPO suppliers and their supplychain certificates	
<input type="checkbox"/>	RSPO training and attendants form	
<input type="checkbox"/>	Other certificates (ISO, BRC, IFS, etc)	
<input type="checkbox"/>	Other	