

LIST OF FEES FOR COSMOS CERTIFICATION

The present price list concerns the certification of cosmetic products, Physically Processed Agro-Ingredients (PPAI) and Chemically Processed Agro-Ingredients (CPAI), according to the COSMOS-standard requirements.

1 Cosmetics certification

Rates for the certification, maintenance and extension of finished cosmetic products.

Table 1 – Certificate issue

ANNUAL FLAT RATE (not needed if the Operator is already controlled under the Eco Bio Cosmetic or Natural Cosmetic Standard)	€ 800
DOCUMENTAL VERIFICATION	€ 70 / € 30 (by complete product) (for product.If limited evaluation to labels and/or pack)
AUDIT	€ 500 day/man + expences
ANNUAL VARIABLE RATE * Minimum fee due to the issue of the certificate	€ 200 **
COSMOS ANNUAL FEES*** (including annual registration and licence)	€ 8 (each product)
TEST including the expenses incurred for the purchase of samples at the points of sale, shipment to the laboratories and cost of tests).	
CONFIDENTIAL APPROVAL	€ 30 (each raw material/ ingredient)

Table 2- Annual maintenance of the certificate

ANNUAL FIXED RATE	€ 800
AUDIT Expenses: overnight stays, meals, car transfers (€ 0.4 / Km), trains and planes	€ 500 days/person xpenses
ANNUAL VARIABLE RATE* Calculated as% of the turnover on the product subject to certification	0.8% Min. € 200** max. € 10,000

COSMOS ANNUAL FEES*** (including annual registration and licence)	€ 8 (each product)
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ANALYTICAL TESTS

Cost charged to the organization (company) requesting certification (including the cost for the purchase of samples in the places of sale).

ICEA undertakes to advance the costs to the applicant organization .

Table 3 - Extension of certification to new products

DOCUMENTAL VERIFICATION	€ 70 (by product)	€ 30 (for product.If limited evaluation to labels and / or pack)
UPDATED CERTIFICATE (every changing on certificate)	€ 100	
AUDIT ATTESTATION	€ 100	

**For companies that carry out only subcontractor activities, the annual variable rate will not be applied.*

***Minimum annual rate have to be paid from the year in which the first certificate will be issued.*

**** Cosmos annual fees, calculated on the number of certified products per 31.12 of the previous year, will be paid to ICEA and fully deposit to COSMOS Aisbl, Rue du Commerce 124 Bruxelles.*

2 Agro- Ingredients certification

Rates for the certification, maintenance and extension of of Physically Processed Agro-Ingredients (PPAI) and Chemically Processed Agro-Ingredients (CPAI).

Table 4 - Certificate issue (COSMOS CERTIFIED logo)

ANNUAL FLAT RATE (not needed if the Operator is already controlled under the Eco Bio Cosmetic or Natural Cosmetic Standard)	€ 800
DOCUMENTAL EVALUATION	See Table 7
AUDIT	€ 500 day/man + expences
ANNUAL VARIABLE RATE * Minimum fee due to the issue of the certificate	€ 200 **
COSMOS ANNUAL FEES***	€ 4 (each ingredient)

TEST

Costs charged to the organization (company) requesting the certification (including the expenses incurred for the purchase of samples at the points of sale, shipment to the laboratories and cost of tests). ICEA agrees to anticipate the costs to the applicant organization.

CONFIDENTIAL APPROVAL	€ 30 (each raw material/ ingredient)
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Table 5– Annual maintenance of the certificate

ANNUAL FLAT RATE (not needed if the Operator is already controlled under the Eco Bio Cosmetic or Natural Cosmetic Standard)	€ 800
AUDIT	€ 500 day/man + expenses
ICEA ANNUAL VARIABLE RATE * % turnover of certified products	0,8% Min. € 200** max. € 10.000
COSMOS ANNUAL FEES***	€ 4 (each ingredient)

TEST

Costs charged to the organization (company) requesting the certification (including the expenses incurred for the purchase of samples at the points of sale, shipment to the laboratories and cost of tests). ICEA agrees to anticipate the costs to the applicant organization.

CONFIDENTIAL APPROVAL	€ 30 (each raw material/ ingredient)
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Table 6 - Extension of certification to new ingredients

DOCUMENTAL VERIFICATION	See Table 7
UPDATED CERTIFICATE ISSUE (every changing on certificate)	€ 100
AUDIT ATTESTATION	€ 100

* For companies that carry out only subcontractor activities the annual variable rate will not be applied.

** Minimum annual rate have to be paid from the year in which the first certificate will be issued.

*** Cosmos annual fees, calculated on the number of certified ingredients per 31.12 of the previous year, will be paid to ICEA and fully deposit to COSMOS Aisbl, Rue du Commerce 124 Bruxelles.

Following table lists to discounts provided, based on the number of ingredients for which certification is requested.

Tab. 3 – Discounts for group of ingredients

Number of ingredients to evaluate	Documental evaluation costs
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≤ 50	€ 30/ingredient
> 50 and ≤ 100	€ 25/ingredient
> 100	€ 20/ingredient

3 Costs not included in this list of fees

The following expenses are not included in the certification costs and have to be paid separately:

- expenses necessary for the correct performance of inspection and surveillance. If it is necessary to use the car, a kilometer refund rate is applied equal to 0,40 Euro/km

4 TERMS OF PAYMENT

Within February 28th of each year

- Annual flat rate
- Cosmos annual fees
- Any pending amounts (e.g. document verification, inspection refund, tests, updated certificate, etc.)

Within June 30th of each year

- ICEA annual variable rate (calculation based on the previous year turnover)
- Any pending amounts (e.g. document verification, inspection refund, tests, updated certificate etc.)

Within November 30th of each year

- Any pending amounts (e.g. document verification, inspection refund, tests, updated certificate etc.)

THE EMISSION AND VALIDITY OF THE CERTIFICATE IS GRANTED ONLY IN CASE ALL INDICATED PAYMENTS HAVE BEEN ACCOMPLISHED. IN CASE THE COMPANY DOES NOT PAY WHAT IS DUE TO ICEA THE VALIDITY OF CERTIFICATE WILL BE SUSPENDED

The first year, the fixed annual rate (compared to the number of days from the date of submission of the request for services up to December 31st of the same year), documental evaluation and audit will be invoiced after the presentation of the List of fees, Application form and Informative Questionnaire.

If within April 30, the turnover subject to the ICEA variable rate is not communicated, a fixed amount of 10.000,00 € (ten thousand/00) will be demanded.

In case of withdrawal, the Operator shall have to pay:

- ICEA variable rate based on the last sales statement
- Cosmos annual fees based on the date of withdrawal
- Fixed annual rate, compared on the period of the contract of the current year;
- Any activities (eg. Documental evaluation, audits, etc.)

4.1 Payment methods

Payments will be made to ICEA - Institute for Ethical and Environmental Certification - Via G. Brugnoli 15 - Bologna, by bank transfer.

PRICES SHOWN IN THIS LIST OF FEES WILL REMAIN VALID UNTIL NEW CHANGES BY ICEA, IN ACCORDANCE WITH THE REGULATION FOR THE CERTIFICATION