

The Leaping Bunny Programme

Animal Testing Assessment (ATA)

Cosmetic (and personal care) products

Revised Autumn 2022

To be completed and returned to <u>leapingbunnyata@crueltyfreeinternational.org</u>, along with any supporting evidence. Any information provided must be sourced directly from the applicable supplier and dated within the last 12 months.

Please refer to the Leaping Bunny 'Information for Suppliers' for definitions of the terms and criteria associated with Leaping Bunny.

Cruelty Free International will aim to respond within 14 days. It is important all required information is included, although further information may be requested to support the assessment.

A final decision and applicable guidance will be provided within 14 days of receipt of <u>all</u> required information. Please note, there may be times when the process may take longer, and Leaping Bunny licensees should take this into consideration for their operations and this should be documented in their supplier monitoring system (particularly for new products/raw materials).

Section 1: Introductory Notes

The ATA applies to any animal testing reported to have taken place within a Leaping Bunny supply chain after the Leaping Bunny licensee's fixed cut-off date (FCOD).

Cruelty Free International should be contacted regarding any queries or concerns related to a historical 'predominance assessment' that took place before 1st January 2019.

Leaping Bunny licensees are responsible for ensuring the ATA is completed correctly before submission. It does not matter who completes the ATA (the licensee, supplier, or manufacturer), but it must be signed and held by the licensee alongside the most recent raw material declaration for the tested material, and any supporting information. The licensee must ensure a final decision has been provided by Cruelty Free International, and the outcome of the assessment is held on file for audit purposes.

The ATA must be completed regardless of whether a raw material or ingredient has been animal tested. Care must be taken to determine exactly what material was animal tested before starting an assessment. Note, Leaping Bunny criteria does not permit any finished product testing after the licensee's FCOD.

A separate ATA is required for every material that has been animal tested after the licensee's FCOD. Furthermore, separate ATAs are required for cosmetic (and personal care) products, and household and cleaning products respectively since these are governed by different Leaping Bunny licenses.

Finally, any supporting documents from the supplier or manufacturer referenced in the ATA must be appended to the form before submission to reduce the risk of error or delay.

Section 2: Leaping Bunny company details

* required field

Company name *	
Contact name *	
Position held *	
Email *	
(FCOD; DD/MM/YYYY) *	

Section 3: Material Information	* required field
Supplier/s providing information *	
Supplier contact name *	
Supplier contact email *	0.00
Information relating to the mat	terial tested
Raw material trade name *	
INCI name/ *	0000000000
Chemical name/s	00 00 0000000
CAS No. *	00 00000000
EC No. *	000000000000
Section 4: Identified animal testing inform	ation * required field
Specific material from Section 3 that was tested on animals, for any purpose, after the FCOD listed in Section 2 *	
Date of every animal test conducted after the FCOD listed in Section 2* *	
Name of every animal test *	
Every OECD test guideline (if applicable) *	
Name and region/country of every authority that required the above test/s *	
Any applicable regulation/s, and a copy of the regulatory decision/s demanding the test/s (if applicable)	
Reason for testing (e.g. first registration, tonnage band increase, new consumer use) *	
Tonnage band/s (if applicable) *	
How long has the tested material been	

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used in cosmetic products in the region/country of the authority that requested the test/s prior to the earliest

test listed above? *

If any tests were for an industry other than cosmetics, how long has the material been used in that industry in the region/country of the authority that requested the test (prior to the earliest test listed above)? *		
Any other relevant information		

Section 5: Leaping Bunny licensee declaration

We, the undersigned company, understand that the information provided above will be used by Cruelty Free International to determine whether the material outlined in Section 3 complies with Leaping Bunny criteria.

Furthermore, we confirm that if the decision from Cruelty Free International is that the material is not compliant with Leaping Bunny criteria, we will take necessary action as per our supplier monitoring system and the terms & conditions of our Leaping Bunny Licence Agreement.

Finally, we confirm that the outcome of the assessment, including any actions taken as a result of the decision from Cruelty Free International, will be recorded for the purpose of Leaping Bunny compliance, and made available on request for Leaping Bunny audit.

* required field

Signed for and on behalf of (Leaping Bunny licensee) *	00000000
Signature *	
Contact name *	
Position held *	000000
Email *	
Date *	0 0

^{*} The date when the live animal test began is taken as the date of the test, but where this is not known, the 'study report date' will have to be taken; whichever is the earlier date.

Section 6: Assessment outcome

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Date submitted for review	
Details of further information required (if applicable)	
Final assessment decision	☐ The material is currently compliant with Leaping Bunny criteria for use in cosmetic products according to the FCOD on page 3.
	☐ The material is not compliant with Leaping Bunny criteria for use in cosmetic products.
Reason for outcome	
Signature	
Contact name	
Position held	
Date	



