

**ICEA**

TAR. ABN

**FEE TABLE FOR ANIMAL CARE  
INSPECTION AND  
CERTIFICATION**

Ed.01 Rev.00 of 23.06.2020

**ORGANIC AND NATURAL ANIMAL CARE****Table 1 - Certificate issuance**

<b>ANNUAL FIXED FEE</b>	<b>€ 800</b>	
<b>DOCUMENTAL VERIFICATION</b>	<b>€ 70</b> (for each product)	<b>€ 30</b> (for each product for limited evaluation of labels and/or pack)
<b>INSPECTIONS</b> Expenses: overnight stays, meals, car transfers (€ 0.4/Km), trains and planes	<b>€ 500</b> day/person + expenses	
<b>ANNUAL VARIABLE FEE</b> Minimum fee due to issue the certificate	<b>€ 200</b>	
<b>ANALYTICAL TESTS</b> Cost to be borne by the organization (company) requesting certification (including the cost for the purchase of samples where the products are marketed). ICEA undertakes to incur the costs in advance for the applicant organization.		

**Table 2- Annual maintenance of the certificate**

<b>ANNUAL FIXED FEE</b>	<b>€ 800</b>	
<b>INSPECTIONS</b> Expenses: overnight stays, meals, car transfers (€ 0.4/Km), trains and planes	<b>€ 500</b> day/person + expenses	
<b>ANNUAL VARIABLE FEE</b> Calculated as % of turnover for the certified product	<b>0,8%</b> min € 200 max € 10.000	
<b>ANALYTICAL TESTS</b> Cost to be borne by the organization (company) requesting certification (including the cost for the purchase of samples where the products are marketed). ICEA undertakes to incur the costs in advance for the applicant organization.		

**Table 3 - Extension of certification to new products**

<b>DOCUMENTAL VERIFICATION</b>	<b>€ 70</b> (for each product)	<b>€ 30</b> (for each product for limited evaluation of labels and/or pack)
<b>UPDATE AND NEW CERTIFICATE ISSUANCE</b>	<b>€ 100</b>	

THE ABOVE AMOUNTS ARE TO BE CONSIDERED NET OF VAT.



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## PAYMENT DEADLINES

### **By February 28th of each year**

- Annual fixed fee
- Any pending amounts (e.g. documental verification, expense refunds for inspectors, tests, etc.)

### **By June 30th of each year**

- Annual variable fee (calculated on the basis of the previous year turnover)
- Any pending amounts (e.g. documental verification, inspections, expense refunds for inspectors, update/new certificate issuance, etc.)

### **By November 30th of each year**

- Any pending amounts (e.g. documental verification, inspections, expense refunds for inspectors, update/new certificate issuance, etc.)

In the start-up phase (first year), the annual fixed fee (compared to the number of days since the date of application for services to December 31 of the same year) the documental verification and inspection will be invoiced immediately after the submission of the fee table, the service application and the informative questionnaire.

**Before the issuance of the certificate of conformity**, the previous items and the costs of the start-up inspection must be settled.

Costs related to analysis carried out at the laboratories qualified by ICEA will be invoiced on the basis of the total costs incurred including the costs of purchasing samples. These costs will be communicated to the operator in advance for acceptance.

If by April 30th, the turnover subject to the variable fee is not communicated, the maximum fixed fee of 10.000,00 € (ten thousand/00) will be demanded.

In case of withdrawal, the operator has the obligation to pay:

- The variable fee based on the last communicated turnover;
- The fixed annual fee compared to the duration period of the contract of the current year;
- Any carried-out activities (e.g. documental evaluation, inspections, etc.)



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**PAYMENTS WILL BE MADE TO ICEA - Institute for Ethical and Environmental Certification - Via G. Brugnoli, 15 - 40122 Bologna, FOLLOWING THE ISSUANCE OF A BANK RECEIPT (SUBJECT TO INDICATION OF THE ORGANIZATION'S BANK REFERENCES).**

#### **REDUCTION OF FEES**

The fixed annual fee is not due if the operator is already inserted in the Eco Bio and Natural Cosmetics - Cosmos - Eco and Eco Bio Cleaning (ICEA) control system.

In the cases where certification is requested by operators characterized by particular logistic and productive situations, ICEA reserves the possibility to apply different fees from those indicated above covering the costs of a specific control plan that will be defined on the basis of the following parameters:

- a) Number of necessary inspections that will be required in addition to the ordinary control plan,
- b) Logistic and organizational aspects related to business trips, sample collection and analysis,
- c) Number of samples and analysis required in addition to the ordinary control plan,
- d) Number of products and production processes involved.

The companies acting only on behalf of third parties won't need to pay the annual variable fee.

In addition, the total fee is reduced by € 30.00 for all operators who accept payment through SDD-SEPA (ex RID), according to the deadlines provided by this fee table.



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**Bank references useful for the issuance of the bank receipt**

IBAN

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Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

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PRICES SHOWN IN THIS FEE TABLE WILL REMAIN VALID UNTIL NEW CHANGES BY ICEA, IN ACCORDANCE WITH THE REGULATION FOR CERTIFICATION AND CONTRACTUAL TERMS SIGNED AT THE TIME OF SERVICE APPLICATION.

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**ACKNOWLEDGEMENT OF ACCEPTANCE**

*Name and surname of the Legal Representative of the applicant organization (company):*

Date

Signature and stamp

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*To be filled in only in case the APPLICANT COMPANY is interested in taking advantage of the 30€ discount provided for all operators who accept payment by SDD-SEPA (former RID), according to the deadlines of the fee table.*



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## AUTHORIZATION TO CASH IN THROUGH SDD-SEPA (former RID)

The undersigned \_\_\_\_\_  
as

representative/owner of the company \_\_\_\_\_

Tax code \_\_\_\_\_

explicitly authorizes the INSTITUTE FOR ETHICAL AND  
ENVIRONMENTAL CERTIFICATION based in Via G. Brugnoli 15 Bologna  
to charge its fees with the system indicated above (SDD)

Useful bank references for SEPA-SDD (Ex RID) bank charge:

IBAN \_\_\_\_\_

assigned to \_\_\_\_\_

Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

Surname, name and tax code of the person who has the power  
to sign for the bank account

Date

**Signature and stamp**